

TECHNIKON

Technikon Forschungsgesellschaft is a collaborative, innovative, internationally active company based in the city centre of Villach that specializes in international research services. A key to the company's long-standing success lies in recognizing strengths and promoting individual potential and internationality.

Media Department Support Full-Time / Part-Time

We are looking for a dedicated and reliable employee (m/f/d) for our media department to support us in the implementation and organization of various tasks. As part of the media department, you will have the opportunity to play an important role in the smooth execution of our promotional projects.

Interested? Write us!

Your Profile

- Training or studies in the field of media, communication or a similar field
- Very good knowledge of English
- Experience in the media industry or in the field of media production is an advantage
- Good knowledge in the use of media software and tools (e.g. Adobe Creative Suite, esp: InDesign, Illustrator, After Effects)
- Organizational skills and the ability to work on several tasks simultaneously
- Ability to work in a team and good communication skills
- High attention to detail and accuracy

Your Responsibilities

- Support the project management team by creating project CI, layout, graphics, visualizations and videos
- Support in the creation of presentations, reports and other media materials
- Creating new templates for internal and external use
- Content creation and social media channel management

We offer

- Exciting and diversified tasks in close collaboration with our team
- A chance to develop your skills further and bring in your own ideas
- Collaboration in innovative, European research projects
- Development opportunities within the company and professional development through co-design and independent action
- Home-office option
- Family-friendly working environment with childcare facilities
- Flexible working hours
- Basic salary according to our collective agreement: **Kollektivvertrag Information und Consulting, Angestellte, 1.1.2024 - WKO**. An overpayment depending on qualifications and experience is possible

Interested?

If you are interested, please contact Patrick Leczek at jobs@technikon.com.